



International Institute of Municipal Clerks

Professionalism in Local Government through Education

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MAIDEN BRADLEY AND HORNINGSHAM PARISH COUNCIL IN WILTSHIRE PARISH CLERK ELECTED TO INTERNATIONAL BOARD OF NONPROFIT ORGANIZATION

Sarah Jeffries, Parish Clerk for Maiden Bradley and Horningsham Parish Council in Wiltshire, Will Serve As Region XI Director For A Three-Year Term

RANCHO CUCAMONGA, CA – June 2, 2020 – Sarah Jeffries, Parish Clerk for Maiden Bradley and Horningsham Parish Council in Wiltshire was elected to the Board of Directors of the International Institute of Municipal Clerks (IIMC), a nonprofit Organization with more than 15,000 members worldwide. Sarah Jeffries' official swearing in was to take place during the Institute's 74th Annual Conference in St. Louis, MO, on May 20, 2020. However, the Conference was cancelled due to COVID-19. Sarah Jeffries was sworn in during the IIMC Board of Directors virtual meeting on May 20, 2020. She represents all countries outside of North America. She will serve a three-year term culminating in May 2023.

Sarah Jeffries has been a Parish Clerk since July 2005, beginning her employment in the local council sector as Clerk to Maiden Bradley with Yarnfield Parish Council.

She continued to add to the number of Parish Councils she has worked for during the following years until she moved into teaching within the sector. She is one of the Society of Local Council Clerks Induction Support Officers for the ILCA qualification and is also a CILCA Trainer. She has attained extensive qualifications in parish council governance, completing Working with your Council, ILCA and CILCA. She currently is a Community Governance Degree Student – having completed level 4 with a distinction and is now working on level 5.

She is a member of the SLCC Advisory Team, an Employment Support Officer and is one of the team on *The Clerk* magazine. She is also the Branch Vice Chairman in Wiltshire and has been a Clerk representative to the NALC Smaller Councils Committee in the past, and a regular presenter at conferences.

Sarah Jeffries served as President of SLCC in 2019, supporting the Education of the Clerk. She has been a member of IIMC since 2015. She is the IIMC Board Liaison for the International Relations Committee.

Founded in 1947, IIMC is a professional nonprofit association with more than 15,000 members throughout North America and 12 other countries, representing municipalities with populations of 1,000 to more than 10 million. IIMC prepares its membership to meet the challenges of the diverse role of the Municipal Clerk by providing services and continuing professional development opportunities in 46 permanent college-and university-based learning centers. IIMC offers Municipal Clerks a Certified Municipal Clerk Program (CMC), a Master Municipal Clerk Academy (MMCA) Program and other opportunities to benefit members and the government entities they serve. A 26-member Board of Directors governs IIMC.

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