



**Secondary education and qualifications**

Name of educational establishment	From	To	Qualifications gained

**Higher Education**

Name of educational establishment	From	To	Qualifications gained
Membership of professional bodies	Membership grade	Date	Was membership gained by examination?

**Previous appointments held (most recent first)**

Only go back ten years unless previous experience is particularly relevant to the post

Employer	From Month/Year	To Month/Year	Position held	Salary on leaving & reason for leaving

**Details of relevant experience and other supporting information – please refer to the Job Description and Person Specification for the position applied for**

[Empty box for providing details of relevant experience and other supporting information]

Name: ..... Position applied for:.....

**Further information please place a ✓ in the appropriate box**

1. Do you possess a current driving licence?	YES	NO
2. If yes, do you have regular use of a car during working hours?		
3. Are you subject to any legal restrictions in respect of your employment in the UK?  Please provide your national insurance number		
4. Are you, to your knowledge, related to any Member of Officer of Stotfold Town Council?		
5. Do you hold any other position that would continue if you were appointed to this position?		
6. Have you ever been convicted of a criminal offence? (Declaration subject to the Rehabilitation of Offenders Act 1974)		
7. If you have a disability please tell us about any adjustments we may need to make to assist you at interview: If you have answered yes to either 3, 4 or 5 above please give details below		

**References**

Please tick if you would prefer us NOT to contact your present employer without further reference to yourself  
Please give the names and full addresses of two persons to whom references can be made – the first should be your present / last employer, if applicable

Name:	Name:
Job Title:	Job Title:
Company:	Company:
Address:	Address:
Telephone No:	Telephone No:

**Declaration**

I declare that the foregoing information is correct to the best of my knowledge and belief and that in particular I have not omitted any material facts, which may have any bearing on my application.  
I understand that any subsequent contract of employment with the Town Council will be made only on this basis.  
Falsification of information could lead to dismissal.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

Canvassing of Members or Officers of the Council directly or indirectly in connection with this application will automatically disqualify the candidate.