

Application Form for Clerks' Training Bursary Scheme in Wales

Community & town council clerks and deputy clerks are welcome to apply for a bursary towards any training course, conference or CPD event that will assist them in their council's work. This scheme closes on the 28.02.2026.

The criteria are as follows:

- **Bursary limit is the cost of the training course, conference or CPD event**
- **The bursary scheme is open to any clerk or deputy clerk who works for a council in Wales**
- If a clerk or deputy clerk works for more than one council, they are eligible to apply for a bursary at each of their councils, as long as they have not benefited from the CiLCA Bursary
- The training course, conference or CPD event may start on the day this form is signed but must have taken place by 28 February 2026 - it cannot be claimed retrospectively
- **The training course MUST have taken place by 28 February 2026**
- If you have already applied for a Wales CiLCA Bursary then you are not eligible to apply for this Training Bursary Scheme

NO PAYMENT WILL BE MADE TO YOU

Name:				Position:			
Time in Post:							
I am employed by (Full Council Name*):							
*If a clerk/deputy clerk to more than one council, the one on whose behalf you are applying.							
Council Address:							
Postcode:				Work Tel No:			
Email:							
Council annual budgeted income 2025/26:				£			
Full details and title of the training course, conference or CPD event: (Please attach any supporting leaflets, application forms or course information)							
Cost of the training course, conference or CPD event:			£		Amount of bursary requested:		£
Training start date: (Month/Year)							
Signed (Clerk/Deputy Clerk)						Date:	
Signed (Chair)						Date:	

Please email the signed form to events@slcc.co.uk

- **This Clerks' Training Bursary Scheme is funded by the Welsh Government.**
- Confirmation that your bursary has been approved will be issued by the SLCC within 7 working days of receiving your application; your discount code will then be issued for you